



FEES STRUCTURE - SESSION 2025-26

ONE TIME PAYMENT (AT THE TIME OF ADMISSION)

S.No.	Particulars	Indian Students			International Students
		Classes V to VIII	Classes IX to X	Classes XI to XII	
1	* Registration Fee	₹ 15,000	₹ 15,000	₹ 15,000	\$ 300
2	* Admission Fee	₹ 1,00,000	₹ 1,00,000	₹ 1,00,000	\$ 1,700
3	Security Deposit	₹ 1,50,000	₹ 1,50,000	₹ 1,50,000	\$ 2,000
TOTAL		₹ 2,65,000	₹ 2,65,000	₹ 2,65,000	\$ 4,000

* Non-Refundable

ANNUAL FEE

1	First Installment	₹ 4,12,500	₹ 4,25,000	₹ 4,37,500	\$ 5,250
2	Second Installment	₹ 4,12,500	₹ 4,25,000	₹ 4,37,500	\$ 5,250
TOTAL		₹ 8,25,000	₹ 8,50,000	₹ 8,75,000	\$ 10,500

STUDENTS' IMPREST ACCOUNT

1	Imprest Deposit	₹ 85,000	₹ 85,000	₹ 85,000	\$ 1,200
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SCHOOL ACCOUNT DETAILS

Beneficiary Name:	The Sagar School	IFSC Code:	HDFC0009141
Beneficiary Account No:	50100270665227	Beneficiary Swift Code:	HDFCINBB
Beneficiary Bank & Branch:	HDFC, Gurugram	Remarks:	"Student Name -"

Scan & Pay



IMPREST DEPOSIT:

Student's imprest account is for his / her personal expenses as per the list given below. Imprest amount is over and above the annual fee. A minimum balance of Rs. 15,000/- must be maintained at any given point of time during the year. Imprest deposit must be replenished at the earliest by the parent to meet the day to day needs of students at the school.

It Includes:

- School Uniform
- Textbooks & Stationery
- Photocopy
- Educational Tour / Excursions / Camps
- Fine Arts / Performing Arts material
- Fee for Boards Examination
- Fee for Model United Nations / Round Square
- House Feasts
- Academic activities outside the school curriculum
- Bed Linen
- Toiletries & Salon
- Expenses for external Sports Events / Sports Kit
- Expenses incurred on Hospital expenses / Specialist Medical Treatment
- Tuck shop expense
- Drop or pickup to / from airport, or any other location

* Any other expenses not specifically included in the above.

THE FEE CAN BE PAID IN ONE OF THE FOLLOWING WAYS:

- Demand Draft
- Online transfer or Bank Deposit – (Transaction details to be shared with the Admissions & Accounts Office)

All courier to be sent by registered post and should be addressed to "Accounts Department" The Sagar School, District Khairthal-Tijara, Alwar, Rajasthan, National Capital Region 301411.

FEE PAYMENT PLAN

PARTICULARS	TERM I	TERM II
PERIOD	April to September	October to March
DUE DATE	28 th February	31 st August

- The term fee covers the provision of tuition, co-curricular activities, boarding, lodging, and laundry (excluding dry cleaning).
- Last date for intimating withdrawal for the next Academic Year beginning 1st April is 31st December.

FEE RULES:

- The school reserves the rights to review and revise the fee periodically and shall be applicable to all students. Normally, the fee is raised annually by approximately 10% to cover the increase in staff salaries / inflation.
- The submission of "Application for Registration" form and Registration Fee does not guarantee admission.
- To confirm the admission, it is mandatory to pay the Admission Fee, First Term Fee along with the requisite documents mentioned in the Admissions Policy available on the Website / Admissions Office.
- Parents are requested to pay the fee before the due date. Per day late fee of Rs. 500 (\$ 5 for International Students) will be applied on all late payments from the due date until the date that payment is received. School also reserves the right to suspend the provision of services when payment has not been made. Non-payment of dues and fine after 3 months from the due date, shall lead to the child's name being struck off the rolls of the school.
- No fee will be refunded & will stand forfeited in favour of the school if the student is unable to complete his / her schooling during a term for any reason.

WITHDRAWAL POLICY: New Students

- If the student is withdrawn or does not join the school before the beginning of the academic year, the Registration and Admission Fee shall be forfeited in favour of the school.
- If the student joins the school and is withdrawn before 30th April, per day fee for the duration of his / her stay shall be deducted from the Annual Fee and balance will be refunded. Registration Fee and Admission Fee will not be refunded in this case.
- If the student is withdrawn after 30th April, (irrespective of his / her date of joining i.e. before or after 30th April), the entire term fee shall be charged / forfeited in favour of the school.
- Before withdrawing for the next academic session, it is mandatory to give minimum 3 months' notice in writing to the admission office prior to the end of the academic year i.e. latest by 31st December.
- In case of mid-term withdrawal second term annual fee shall be charged / forfeited in favour of the school.
- If the withdrawal notice is given after 31st December, security amount shall be forfeited along with mid-term fine of Rs 50,000 will be charged / forfeited in favour of the school.
- School Leaving Certificate (Transfer Certificate) will be issued only after clearance of dues and payment of amount in favour of the school.
- The withdrawal form in the prescribed format (available on the school website / admission office) should be filled by the parent and submitted to the admission office. The receiving date at school of original copy of duly filled and signed withdrawal form, will be treated as final date of withdrawal. No verbal / telephonic / e-mail intimation will be entertained.
- The final decision rests with the admissions board and not subject to challenge.

WITHDRAWAL POLICY: Existing Students

- In case of withdrawal any time after the commencement of the academic year, the fee for respective full term shall be charged / forfeited in favour of the school.
- Before withdrawing for the next academic session, it is mandatory to give minimum 3 months' notice in writing to the admission office prior to the end of the academic year i.e. latest by 31st December.
- In case of mid-term withdrawal, second term annual fee shall be charged / forfeited in favour of the school.
- If the withdrawal notice is given after 31st December, security amount shall be forfeited along with mid-term fine of Rs 50,000 will be charged / forfeited in favour of the school.
- School Leaving Certificate (Transfer Certificate) will be issued only after clearance of dues and payment of amount in favour of the school.
- The withdrawal form in the prescribed format (available on the school website / admission office) should be filled by the parent and submitted to the admission office. The receiving date at school of original copy of duly filled and signed withdrawal form, will be treated as final date of withdrawal. No verbal / telephonic / e-mail intimation will be entertained.
- The final decision rests with the admissions board and not subject to challenge.

SECURITY REFUND POLICY:

- Security deposit is refundable without any interest, on demand, refund will be initiated after 90 days of student exit.
 - Any arrears pertaining to fee, imprest, penalties, and other charges in the account of the student will be adjusted from the security deposit.
 - Security deposit is non-transferable / non-adjustable to siblings account or any other student account.
 - Security deposit or any other amount (if any) will be refunded in INR only.
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