

**HOLIDAY HOMEWORK 2019****Class: XI A**

This year, your holiday homework is a fun mix of all the aspects of learning. It has been designed to ensure that you enjoy and learn at the same time. Special attention has been taken to ensure that you use your creativity, your innovative ideas and your imagination to shape your holiday homework into fantastic 'creations'. So enjoy your holidays spending quality times with your near and dear ones and devote sometimes to learn new things.

**General Instructions:**

- Holiday Homework of all subjects to be done in **separate Stick Files** (only).
- The areas to be covered are suggested below. You can of course use your creativity and innovation for new ideas too!
- Credit will be awarded to original photographs/ drawings, illustrations and creative use of materials.
- Holiday Homework needs to be submitted on 10<sup>th</sup> July 2019.
- Holiday Homework needs to be developed and presented in this order:
  - Cover page showing title, student information, school and academic year and parent's signature.
  - List of contents with page numbers.
  - The last page should have Bibliography/ Sources of information from where you have collected your information.

**Subject: English**

Read the book '**Wings of Fire: An Autobiography of Abdul Kalam**' and write a book review in about 250-300 words covering the following aspects: About the author, Synopsis, and about the book. Find out at least 10 famous quotes used by Dr. Kalam in this book and write down those quotes.

**Subject: Accountancy**

Prepare the Accounting Equations with imaginary figures including the following transactions and prepare the Balance Sheet also:

1. Started business with Cash and Goods
2. Purchased furniture for Cash
3. Purchased goods for Cash
4. Purchased goods on credit
5. Goods sold on profit
6. Goods sold on credit
7. Outstanding rent
8. Prepaid Salary
9. Rent paid
10. Salary paid
11. Commission received
12. Drawings
13. Interest paid
14. Goods destroyed by fire
15. Cash paid to Creditors.

**Subject: Business Studies****General Guidelines**

1. Students must take any one topic during the academic session of Class XI.

2. The project may be done in a group or individually.

### **I. Project One: Field Visit**

The objective of introducing this project among the students is to give a firsthand experience to them regarding the different types of business units operating in their surroundings, to observe their features and activities and relate them to the theoretical knowledge given in their text books. The students should select a place of field visit from the following: – (Add more as per local area availability.)

1. Visit to a Handicraft unit.
2. Visit to an Industry.
3. Visit to a Whole sale market (vegetables, fruits, flowers, grains, garments, etc.)
4. Visit to a Departmental store.
5. Visit to a Mall.

The following points should be kept in mind while preparing this visit.

1. Select a suitable day free from rush/crowd with lean business hours.
2. The teacher must visit the place first and check out on logistics. It's better to seek permission from the concerned business- in charge.
3. Visit to be discussed with the students in advance. They should be encouraged to prepare a worksheet containing points of observation and reporting.
4. Students may carry their cameras (at their own risk) with prior permission for collecting evidence of their observations.

#### **1. Visit to a Handicraft Unit**

The purpose of visiting a Handicraft unit is to understand nature and scope of its business, stake holders involved and other aspects as outlined below

- a) The raw material and the processes used in the business: People /parties/firms from which they obtain their raw material.
- b) The market, the buyers, the middlemen, and the areas covered. c) The countries to which exports are made.
- d) Mode of payment to workers, suppliers etc.
- e) Working conditions.
- f) Modernization of the process over a period of time.
- g) Facilities, security and training for the staff and workers.
- h) Subsidies available/ availed.
- i) Any other aspect that the teachers deem fit.

#### **2. Visit to an Industry.**

The students are required to observe the following:

- a) Nature of the business organisation.
- b) Determinants for location of business unit.
- c) Form of business enterprise: Sole Proprietorship, Partnership, Undivided Hindu Family, Joint Stock Company (a Multinational Company).
- d) Different stages of production/process
- e) Auxiliaries involved in the process.
- f) Workers employed method of wage payment, training programmes and facilities available.
- g) Social responsibilities discharged towards workers, investors, society, environment and government.
- h) Levels of management.
- i) Code of conduct for employers and employees.
- j) Capital structure employed- borrowed v/s owned.
- k) Quality control, recycling of defective goods.
- l) Subsidies available/availed.
- m) Safety Measures employed.
- n) Working conditions for labour in observation of Labour Laws.
- o) Storage of raw material and finished goods.
- p) Transport management for employees, raw material and finished goods.
- q) Functioning of various departments and coordination among them (Production, Human Resource, Finance

and Marketing)

r) Waste Management.

s) Any other observation.

**3. Visit to a whole sale market: vegetables/fruits/flowers/grains/garments etc.**

The students are required to observe the following:

a) Sources of merchandise.

b) Local market practices.

c) Any linked up businesses like transporters, packagers, money lenders, agents, etc.

d) Nature of the goods dealt in.

e) Types of buyers and sellers.

f) Mode of the goods dispersed, minimum quantity sold, types of packaging employed.

g) Factors determining the price fluctuations.

h) Seasonal factors (if any) affecting the business.

i) Weekly/ monthly non-working days.

j) Strikes, if any- causes thereof.

k) Mode of payments.

l) Wastage and disposal of dead stock.

m) Nature of price fluctuations, reason thereof.

n) Warehousing facilities available\availed.

o) Any other aspect.

**4. Visit to a Departmental store**

The students are required to observe the following:

a) Different departments and their lay out.

b) Nature of products offered for sale.

c) Display of fresh arrivals.

d) Promotional campaigns.

e) Spaces and advertisements.

f) Assistance by Sales Personnel.

g) Billing counter at store – Cash, Credit Card/ Debit Card, swipe facility. Added attractions and facilities at the counter.

h) Additional facilities offered to customers

i) Any other relevant aspect.

**5. Visit to a Mall.**

The students are required to observe the following:

a) Number of floors, shops occupied and unoccupied.

b) Nature of shops, their ownership status

c) Nature of goods dealt in: local brands, international brands,

d) Service business shops- Spas, gym, saloons etc.

e) Rented spaces, owned spaces,

f) Different types of promotional schemes.

g) Most visited shops.

h) Special attractions of the Mall- Food court, Gaming zone or Cinema etc.

i) Innovative facilities.

j) Parking facilities. Teachers may add more to the list.

**II. Project Two: Case Study on a Product**

a) Take a product having seasonal growth and regular demand with which students can relate. For example,

Apples from Himachal Pradesh, Kashmir.

Oranges from Nagpur,

Mangoes from Maharashtra/U.P./Bihar/Andhra Pradesh etc.

Strawberries from Panchgani,

Aloe vera from Rajasthan,

Walnuts/almonds from Kashmir,

Jackfruit from South,

- Guavas from Allahabad,
- Pineapples from North East India,
- Tea from Assam,
- Orchids from Sikkim and Meghalaya,
- Pottery of Manipur,
- Fishes from coastal areas.

Students may develop a Case Study on the following lines:

- (i) Research for change in price of the product. For example, apples in Himachal Pradesh during plucking and non-plucking season.
- (ii) Effect on prices in the absence of effective transport system.
- (iii) Effect on prices in the absence of suitable warehouse facilities.
- (iv) Duties performed by the warehouses.
- (v) Demand and supply situation of the product during harvesting season, prices near the place of origin and away.

### **III. Project Three: Aids to Trade**

Taking any one AID TO TRADE, for example Insurance and gathering information on following aspects

1. History of Insurance Lloyd's contribution.
2. Development of regulatory Mechanism.
3. Insurance Companies in India
4. Principles of Insurance.
5. Types of Insurance. Importance of insurance to the businessmen.
6. Benefits of crop, orchards, animal and poultry insurance to the farmers.
7. Terminologies used (premium, face value, market value, maturity value, surrender value) and their meanings.
8. Anecdotes and interesting cases of insurance. Reference of films depicting people committing fraudulent acts with insurance companies.
9. Careers in Insurance.

### **V. Project Five: A visit to any State Emporium (other than your school state).**

The purpose of this project is that it leads to -

Development of deeper understanding of the diversity of products in the states like Assam, Tripura, Nagaland, Mizoram, Manipur, Meghalaya, Sikkim, Arunachal Pradesh, Jammu and Kashmir, Kerala, Chhatisgarh, Telangana, Andhra Pradesh and other states of the country.

Sensitization and orientation of students about other states, their trade, business and commerce,

Understanding the cultural and socio-economic aspects of the state by the students,

Developing the understanding of role of folk art, artisanship and craftsmanship of the state in its growth and economic development

Understanding the role of gifts of nature and natural produce in the development of trade, business and commerce.

Understanding the role of vocational skills and abilities on the livelihood of artisans/craftsman

Understanding of entrepreneurial skills and abilities of the artisans/craftsman

Understanding of the unemployment problem of the state and role of art and craft of the state in generating employment opportunities

### **Presentation and Submission of Project Report**

Following essentials are required to be fulfilled for its preparation and submission.

1. Nature of the business organisation (emporium)
2. Determinants for location of the concerned emporium
3. Is the space rented or owned
4. Nature of the goods dealt in
5. Sources of merchandise of the emporium
6. Role of co-operative societies in the manufacturing and/or marketing of the merchandise
7. Role of gifts of nature or natural produce in the development of goods/merchandise

8. Types of buyers and sellers
9. Modes of goods dispersed, minimum quantity sold and type of carrying bag or package used for delivery of the products sold
10. Factors determining the pricing at the emporium
11. Comparison between the prices of goods available at the emporium with the prices in the open market. Also highlight probable causes of variations if any.
12. Kind of raw material available naturally, used in making the products
13. The technique used in making the products i.e., handmade or machine made
14. Has the child labour being used in making the products sold at the emporium?
15. Are the products eco-friendly, in terms of manufacturing, disposal and packing?
16. Seasonal factors if any affecting the business of the emporium
17. Weekly/ Monthly non-working days
18. Mode of billing and payments - Cash, Credit Card/ Debit Card, Swipe facility.
19. Does the emporium sell its merchandise in installment / deferred payment basis
20. Do they provide home delivery and after sales services.
21. Different types of promotional campaigns / schemes
22. Assistance by Sales Personnel
23. Export orientation of this emporium and procedure used
24. Policies related to damaged/ returned goods
25. Any government facility available to the emporium
26. Warehousing facilities available / availed
27. Impact of tourism on the business of
28. Additional facility offered to customers
29. Any Corporate Social Responsibility (CSR) assumed by the emporium
30. Contribution made by the emporium to its locality

### **Subject: Economics**

**Scope of the project: Student may work upon the following lines:**

- i) Introduction
- ii) Details of the topic
- iii) Pros and Cons of the economic event/happening
- iv) Major criticism related to the topic (if any)
- iv) Students' own views/perception/ opinion and learning from the work
- v) Any other valid idea as per the perceived notion of the student who is actually working and presenting the Project-Work.

#### **LIST OF TOPICS FOR STUDENTS**

| <b>S.NO</b> | <b>NAME OF STUDENT</b> | <b>TOPIC OF PROJECT</b>                   |
|-------------|------------------------|---|
| 1           | Ankur Dayma            | Economic reform(LPG Policies)             |
| 2           | Sumit Dayma            | Economic reform(LPG Policies)             |
| 3           | Akshay Dayma           | Indian economy on the eve of independence |
| 4           | Karanpreet             | Employment                                |
| 5           | Md. Amanat             | Environment and sustainable development   |
| 6           | Nipun Yadav            | Economic reform(LPG Policies)             |
| 7           | Abhishi Agarwal        | Employment                                |
| 8           | Chaitanya Nitharwal    | Indian economy on the eve of independence |
| 9           | Aditya Nitharwal       | Poverty                                   |
| 10          | Tusshar Chanda         | Rural development                         |
| 11          | Tanishq Wathwa         | Rural development                         |
| 12          | Neeraj Jakkar          | Indian economy on the eve of independence |
| 13          | Kush Bansal            | Poverty                                   |
| 14          | Divye Dev Tiwari       | Poverty                                   |

**Subject: Entrepreneurship**

Select any Small Scale Industry/production unit of your City. Study the details of the product produced by it, Name of the Entrepreneur, Form of the organization, Study all the details of that project like capital investment, problems facing by them, pricing and marketing strategies, Government support etc.

**Subject: Informatics Practices**

**ONLINE ACCESS AND COMPUTER SECURITY**

**Prepare PPT about 20-25 slides on the following issues:**

- (1) Cyber safety and why is it important?
- (2) Confidentiality of information and How do you ensure it?
- (3) What is cybercrime? How can you report it?

**Note:** Refer to chapter no -17 (page no 529-542).